

## **CARE SERVICES POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Minutes of the meeting held at 7.00 pm on 14 November 2017

### **Present:**

Councillor Mary Cooke (Chairman)  
Councillor Pauline Tunnicliffe (Vice-Chairman)  
Councillors Kevin Brooks, Judi Ellis, Robert Evans,  
Will Harmer, David Jefferys, Keith Onslow and  
Charles Rideout QPM CVO

Linda Gabriel, Justine Godbeer and Lynn Sellwood

### **Also Present:**

Councillor Diane Smith, Portfolio Holder for Care Services  
Councillor Angela Page, Executive Support Assistant to the Portfolio  
Holder for Care Services

#### **45 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

Apologies for absence were received from Councillor Ruth Bennett and Councillor Keith Onslow attended as her substitute. Apologies were also received from Councillor Terry Nathan and Rosalind Luff.

#### **46 DECLARATIONS OF INTEREST**

Linda Gabriel declared that she was the Chairman of Bromley and Lewisham Mind.

Justine Godbeer declared that she was Campaigns and Development Officer at Bromley Experts by Experience and left the meeting during consideration of Item 14a: Lewis House Management: Contract Award via Exemption to Competitive Tender Part 2 (Exempt) Information.

#### **47 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

Three written questions were received from a member of the public and these are attached at Appendix A.

#### **48 MINUTES OF THE CARE SERVICES PDS COMMITTEE MEETING HELD ON 5TH SEPTEMBER AND 9TH OCTOBER 2017**

**RESOLVED** that the minutes of the meetings held on 5<sup>th</sup> September and 9<sup>th</sup> October 2017 be agreed.

## **49 MATTERS ARISING AND WORK PROGRAMME**

### **Report CSD17142**

The Committee considered its work programme for 2017/18, the schedule of Council Members' visits and matters arising from previous meetings.

With regard to Minute 33a: Capital Programme Monitoring 1<sup>st</sup> Quarter 2017/18, the Director: Housing confirmed that all Section 106 affordable housing contributions received by the Local Authority were used to support the provision of affordable housing.

**RESOLVED that the Care Services work programme for 2017/18, the schedule of Council Members' visits and matters arising from previous meetings be noted.**

## **50 UPDATE FROM THE DEPUTY CHIEF EXECUTIVE AND EXECUTIVE DIRECTOR: EDUCATION, CARE AND HEALTH SERVICES (VERBAL UPDATE)**

Updates on a range of work being undertaken across the Education, Care and Health Services Department would be provided during the meeting.

## **51 HOLDING THE PORTFOLIO HOLDER AND EXECUTIVE TO ACCOUNT**

## **52 PRE-DECISION SCRUTINY OF CARE SERVICES PORTFOLIO HOLDER REPORTS**

### **A BUDGET MONITORING 2017/18**

### **Report CS18081**

The Committee considered a report setting out the budget monitoring position for the Care Services Portfolio for 2017/18, based on expenditure to the end of September 2017.

The controllable budget was forecast to be in an overspend position of £61k, assuming further management action was taken throughout the year to maintain this position. This was a result of projected overspends across a number of services including Assessment and Care Management, Learning Disabilities and Temporary Accommodation due to higher than expected demand for services and increased costs related to the impact of the National Living Wage on some care contracts. The amount of overspend had been offset by one-off contributions from a range of sources including the Better Care Fund, the Improved Better Care Fund and Integrated Care Networks. There was a projected overspend position for the Care Services Portfolio of £3,153k for 2018/19, and further management action would continue to be taken to address this budget gap. The ongoing increase in demand for

services across the Care Services Portfolio would be a key consideration in the budget setting process for 2018/19.

The Helping People Home Grant had been provided to the Local Authority by the Department of Health as a Section 31 grant in 2014/15 to address pressures on acute hospitals caused by delayed discharges to social care. It was proposed to release the remaining £40k of this funding to support the continuation of services within Adult Social Care.

In considering the report, the Chairman was pleased to note the significant reduction in the projected Portfolio overspend for 2017/18 and thanked the Head of Education, Care and Health Services Finance and other Officers for the excellent work that had been undertaken to contain cost pressures. A Member was concerned at the use of one-off contributions to mitigate the in-year overspend, and the Chairman underlined the need to review current service design as the scope to realise further efficiencies would be increasingly limited moving forward. The Director: Adult Social Care noted that the majority of services within the Care Services Portfolio were statutory and that the Local Authority would continue to work with partners to develop efficient models for service delivery. Members were advised that the Social Care precept on Council Tax had been introduced to address cost implications within care settings related to the introduction of the National Living Wage and could not be used to offset other costs.

In response to question from a Member, the Head of Education, Care and Health Services Finance confirmed that work to mitigate costs relating to the increase in demand for temporary accommodation was ongoing, and that this would include the use of contingency funds. The Head of Education, Care and Health Services Finance reported that the Homelessness Reduction Act 2017 would come into force in April 2018 and was expected to further increase costs relating to the provision of statutory Housing services.

With regard to the overspend in the Learning Disabilities Service, the Director: Adult Social Care advised that following an increase in the number of placements over recent months, work was being undertaken with Children's Social Care and Education Services to identify clients earlier, particularly in relation to the transition from children's services.

**RESOLVED that the Portfolio Holder be recommended to:**

- 1) Note the latest projected overspend of £61k forecast on the controllable budget for 2017/18 based on information as at September 2017, which was a significant reduction in the previously projected Portfolio overspend of £990k for 2017/18 based on information as at May 2017;**
- 2) Note the full year effect of cost pressures of £3,153k for the Care Services Portfolio budget for 2018/19;**

- 3) **Agree the release of £40k held in contingency relating to the Helping People Home Grant;**
- 4) **Note the comments of the Department in Section 9 of Report CS18081; and,**
- 5) **Approve the Care Services Portfolio Budget Monitoring Report 2017/18.**

## **B CARE SERVICES PORTFOLIO PLAN PRIORITIES 2017/18**

### **Report CS18079**

The Committee considered a report outlining the draft Portfolio Plan priorities for 2017/18.

The draft Care Services Portfolio Plan 2017/18 comprised four priority outcomes in line with the Local Authority's "Building a Better Bromley" vision of creating an environment where people could lead healthier, more independent and self-reliant lifestyles, with a clear focus on supporting the most vulnerable. The four priority outcomes reflected the revised Portfolio structure for Care Services and were underpinned by eight Outcome Statements and 41 aims that defined the supporting Social Care, Health and Housing action plans and measures. Members were advised that the target for Priority Outcome 2.1 which related to Adults receiving Direct Payments had been increased to a more ambitious target of 20% following publication of the draft Portfolio Plan at the request of the Portfolio Holder for Care Services.

The Chairman noted the delay in producing the draft Care Services Portfolio Plan 2017/18 which was as a result of changes to the Portfolio structure for Care Services, and requested that the Care Services Portfolio Plan 2018/19 be provided to the Care Services PDS Committee prior to the start of the 2018/19 municipal year.

In considering the need to robustly monitor the performance of external providers delivering commissioned services, the Interim Director: Programmes noted that the Local Authority benefitted from a rigorous contracts monitoring approach and that the Programmes and Commissioning teams worked closely with external providers to ensure quality services were maintained. An annual satisfaction survey for Bromley residents was not undertaken; however there was a programme of user satisfaction surveys within the Adult Social Care service which provided service user feedback. A Member suggested that a dashboard approach might be useful for performance monitoring across the Care Services Portfolio. Another Member underlined that any risks related to the provision of services by external agencies or partners should be included in the risk register.

A Co-opted Member highlighted Priority Outcome 3.2.4 which related to the development of cross-cutting health and social care commissioning strategies including older people, people with learning disabilities and people with

mental health needs. The Interim Director: Programmes confirmed that this would also include people with physical disabilities. Initial scoping work to develop the commissioning strategies was in progress and a consultation on the proposals would be undertaken in early 2018.

A Member requested that future Portfolio plans include aims supporting closer working with the Third Sector and addressing the issue of social isolation. In response to a question from the Member relating to Priority Outcome 4.1, the Director: Housing explained that the 2017/18 target for the number of households approaching the Local Authority for housing advice services whose situation was resolved had been set at a lower rate than the previous year in anticipation of a significant increase in demand for the service when Homelessness Reduction Act 2017 came into force in April 2018. A Co-opted Member was concerned to note that a number of aims within Priority Outcome 2 did not have an agreed target and asked that meaningful measures be developed.

The Chairman requested that the draft Care Services Portfolio Plan 2018/19 be provided to Members in advance of its consideration at Care Services PDS Committee to allow Members' an opportunity to give initial feedback. A Member requested that any images used in future Portfolio plans reflected the full diversity of service users within the Care Services Portfolio.

**RESOLVED that the Portfolio Holder for Care Services be recommended to agree the Care Services Portfolio Plan 2017/18.**

## **C DOMICILIARY CARE SERVICES ANNUAL QUALITY MONITORING REPORT**

### **Report CS18073**

The Committee considered a report outlining the quality monitoring arrangements for agencies delivering domiciliary care in Bromley and reviewing performance for 2016/17. The report also proposed an amendment to the Local Authority's current policy to ensure that no new domiciliary care placements were made with agencies rated as 'Inadequate' or 'Requires Improvement' where possible and that two new agencies be added to the Framework that were both rated as 'Good'.

The Local Authority commissioned domiciliary care services from external agencies with 68% of care packages currently delivered by 18 agencies via a Framework that had been established in August 2012 to enable the Local Authority to commission care from agencies at guaranteed prices and support monitoring of the quality of care. Domiciliary care services not fulfilled via the Framework were provided by agencies that had spot contracts with the Local Authority. The quality of domiciliary care provision was monitored by the Contract Compliance Team as well as annually against the Council's Quality Assurance Framework, and follow-up visits were made focusing on the delivery of improvement plans arising from the Quality Assessment Framework. The Council's Executive had recently authorised the extension of

the Framework from 27<sup>th</sup> August 2017 to 26<sup>th</sup> August 2019 during which time Commissioners would be retendering the service.

In considering the report, a Co-opted Member emphasised the need for the local care market to be further developed, particularly as an increasing number of service users would be encouraged to take up Direct Payments. The Director: Adult Social Care confirmed that the Local Authority had appointed a Direct Payment Lead Officer who would be supporting service users taking up Direct Payments, and would also work with providers to develop the social care infrastructure across Bromley.

A Member noted the proposed amendment to the Local Authority's current policy for domiciliary care placements to be made with agencies rated as 'Good' or above where possible, and underlined the need for the circumstances around any domiciliary care placements made with agencies rated as 'Inadequate' or 'Requires Improvement' to be reflected in the risk register. The Strategic Manager: Procurement and Contracts advised Members that a considerable amount of work had been undertaken on how to best implement this proposal as it had been identified that ratings from previous inspections did not necessarily reflect the quality of current service provision within care settings. The Local Authority monitored all safeguarding incidents to ensure that care settings implemented all recommendations required to improve provision.

In response to a question from Member, the Strategic Manager: Procurement and Contracts confirmed that a range of work had been undertaken by the Local Authority in partnership with the Bromley Clinical Commissioning Group following the identification of a safeguarding issue by the Care Services PDS Committee at its meeting on 15<sup>th</sup> November 2016 around care workers recording and supplying medicines. Care providers were now working well to manage the recording and supplying of medicines and this would be subject to ongoing monitoring.

**RESOLVED that the Portfolio Holder be recommended to:**

- 1) Agree that the Central Placement Team only place new care packages with providers with a CQC rating of "Good" or above where possible; and,**
- 2) Agree that the following agencies be added to the Framework:**
  - **Care Direct (CQC – Good)**
  - **Invicta 24 (CQC – Good)**

**D LEWIS HOUSE MANAGEMENT: CONTRACT AWARD VIA EXEMPTION TO COMPETITIVE TENDER PART 1 (PUBLIC) INFORMATION**

### **Report CS18086-1**

The Committee considered a report which outlined the outcome of negotiations with the existing service provider to continue to deliver housing management and independent living services at Lewis House.

Lewis House was a community venue which offered a range of services to Bromley residents that gave people with disabilities the opportunity to test out equipment and view adaptations before purchase. This provision was currently delivered via a contract that was due to expire on 31<sup>st</sup> December 2017. A recent tender process for the delivery of this provision had failed to attract any bids. To meet service need and ensure no break in service, the Director: Commissioning and Interim Director: Programmes had granted authority to negotiate a new contract with the current provider. A proposal to continue the contract with the current provider had subsequently been agreed and it was recommended that the contract be granted for a period of three years from 1<sup>st</sup> January 2018 to 31<sup>st</sup> December 2020, with the option to extend for a further period of up to two years. It was also proposed that authority to agree the contract extension option be delegated to the Executive Director: Education, Care and Health Services in consultation with the Portfolio Holder for Care Services, the Director: Commissioning, the Director: Finance and the Director: Corporate Services.

In considering the report, Members discussed the length of the proposed contract and agreed to recommend that the period of contract be amended.

**RESOLVED that the Portfolio Holder be recommended to:**

- 1) Award the contract for housing management services at Lewis House for a period of five years from 1<sup>st</sup> January 2018 to 31<sup>st</sup> December 2022 with the option to extend for a further period of up to two years, subject to agreement by Corporate Procurement and Legal Officers; and,**
- 2) Delegate authorisation to extend the contract for a period of up to two years to the Executive Director: Education, Care and Health Services in consultation with the Portfolio Holder for Care Services, the Director: Commissioning, the Director: Finance and the Director: Corporate Services.**

## **53 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS**

### **A CONTRACT AWARD FOR NURSING CARE BEDS PART 1 (PUBLIC) INFORMATION**

#### **Report CS18070-1**

The Committee considered a Part 1 (Public) information report requesting the Council's Executive approve the award of a block contract of 70 nursing care beds for a period of seven years from 2<sup>nd</sup> January 2018 to 1<sup>st</sup> January 2025, with the option to extend the contract for a further three year period.

The Local Authority had a statutory responsibility to ensure that it was not contributing towards the unnecessary delay of patients being discharged from hospital. To support this, the Local Authority had agreed a block contract with Mission Care which provided 48 nursing home placements and an additional

12 placements on a first refusal basis in 2012 which had been identified as offering good value for money but had no option to extend beyond 1<sup>st</sup> January 2018. As it was not possible to predict the future demand for nursing home beds and there were times when all contracted beds were full, the Local Authority often had to spot-purchase additional nursing bed placements which had a significant cost implication and the potential to delay discharge from hospital. To ensure sufficient availability of nursing home placements in the medium term, it was proposed that the Local Authority commission a new block contract for 60 nursing home placements and 10 placements on a first refusal basis. Purchasing nursing home beds via a block contract had been identified as being a cost effective strategy as it provided beds at a guaranteed price and reduced the administration associated with making placements. The Local Authority had maximised the use of the existing block contract and was achieving 100% usage of block and first refusal beds at very competitive prices.

**RESOLVED that the Council's Executive be recommended to:**

- 1) Approve a contract award for 70 block nursing care beds for a period of seven years from 2<sup>nd</sup> January 2018 to 1<sup>st</sup> January 2025, with the option to extend the contract for a further three year period;**
- 2) Approve the increase in supporting budget arising from the impact of the National Living Wage as detailed in the Part 2 (Exempt) report; and,**
- 3) Delegate the authorisation to extend the contract for a period of up to three years to the Executive Director: Education, Care and Health Services in consultation with the Portfolio Holder for Care Services, the Director: Finance, the Director: Corporate Services and the Director: Commissioning.**

## **B HOMELESSNESS STRATEGY**

### **Report CS18053**

The Committee considered a report outlining the draft Homelessness Strategy 2018-2023 and seeking authorisation to commence an eight week public consultation exercise prior to its finalisation.

The Local Authority had a legal requirement to agree a published homelessness strategy. The draft Homelessness Strategy 2018-2023 had been developed in consultation with service users and stakeholders and detailed the Local Authority's approach and further planned developments to strengthen homeless prevention and increase access to affordable and sustainable accommodation, thus reducing demand for emergency accommodation. The proposed strategic priorities within the draft strategy comprised early identification and prevention of homelessness, achieving positive outcomes for young people, increased access to and promotion of the

supply of accommodation and achieving positive outcomes to improve health and wellbeing and support people to break the cycle of homelessness. The draft Homelessness Strategy 2018-2023 also reflected a significant change to the Local Authority's statutory duties in relation to homelessness and temporary accommodation within the Homelessness Reduction Act 2017 that would come into force in April 2018.

In considering the draft strategy, A Member underlined the need to ensure there was sufficient housing supply within the Borough and that appropriate sites for housing development were identified. The Vice-Chairman noted that Reading Borough Council had recently announced a programme to develop modular temporary accommodation. The Director: Housing confirmed that modular housing was one of several options under consideration by the Local Authority and that best practice from other local authorities was used in developing the Borough's temporary accommodation strategy. The More Homes for Bromley scheme continued to be successfully rolled out. A total of 118 properties had now been purchased in the Borough and sub-region, and the Mears Group was undertaking an assessment to identify if the scheme could be expanded beyond the planned 400 properties.

Another Member raised concerns around the increase in Houses in Multiple Occupancy (HMO) within the Borough that did not have to be registered unless they were over a particular size or occupancy, and highlighted the importance of monitoring these properties to ensure they were maintained to a safe standard. The Director: Housing noted that other local authorities had placed social care clients in Houses in Multiple Occupancy within Bromley and that this raised potential safeguarding concerns where the Local Authority was not made aware of vulnerable residents. The Member requested that consideration be given to creating a Register of Houses in Multiple Occupancy, and that this could be particularly useful to Ward Members.

The Portfolio Holder confirmed that the two Visiting Officers had recently been appointed within the Housing Service and would deliver a rolling programme of visits for temporary accommodation. The Housing Service would also be working to develop closer links with private sector landlords with a view to increasing the availability of high quality private sector accommodation.

**RESOLVED that the Council's Executive be recommended to authorise a final eight week public consultation exercise following which the finalised Homelessness Strategy 2018-2023 and action plan would be presented to the Council's Executive for approval.**

## **54 POLICY DEVELOPMENT AND OTHER ITEMS**

### **A BROMLEY SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2016 – 2017**

#### **Report CS18074**

The Committee received a presentation on the Bromley Safeguarding Adults Board Annual Report 2016/17 by Lynn Sellwood, who had been appointed

Independent Chairman, Bromley Safeguarding Adults Board in March 2017 and Raynor Griffiths, Manager: Bromley Safeguarding Adults Board.

The Local Authority had a statutory duty under the Care Act 2015 to establish a Safeguarding Adults Board to ensure that there were local safeguarding arrangements in place within the Borough to protect vulnerable adults. The Bromley Safeguarding Adults Board had three main functions comprising developing a strategic plan, publishing an annual report and undertaking Safeguarding Adults Reviews to investigate serious incidents. The Board's statutory partners were Bromley Clinical Commissioning Group and the Metropolitan Police, and the Board worked across wide range of non-statutory partners including the Care Quality Commission and local voluntary organisations, and had two Lay Members.

During 2016/17, the Bromley Safeguarding Adults Board had worked to engage service users in the development of the Bromley Safeguarding Adults Strategy 2016-19 and had delivered a workforce strategy, with 619 staff trained in safeguarding. A highly successful annual conference had also been arranged around the theme 'accessing judgement' which had been attended by 150 delegates. The Board continued to work with all key partners to deliver a range of preventative work, including Trading Standards and Bromley Fire Brigade. A mapping exercise was also underway to plot all reported safeguarding incidents in 2016/17 and enable future service delivery to be more closely targeted to areas of need. An increase in the number of inappropriate safeguarding referrals made by the Metropolitan Police had been identified as a training issue and would be addressed.

In response to a concern raised by a Member, the Independent Chairman, Bromley Safeguarding Adults Board confirmed that the Board's priorities for 2017/18 included the issues of hoarding, self-respect and domestic violence. Fire safety had been considered at a recent meeting of the Bromley Safeguarding Adults Board and would continue to be a key area of focus for the Board going forward in partnership with the Bromley Fire Service. Looking ahead, the Board was seeking to develop closer links with the Bromley Safeguarding Children Board on cross-cutting issues such as gang membership, and would be also working with further education colleges to ensure the right measures were in place to protect vulnerable adults from radicalisation.

The Chairman led Members in thanking Lynn Sellwood and Raynor Griffiths for their excellent presentation which is attached at Appendix B.

**RESOLVED that the Bromley Safeguarding Adults Board Annual Report 2016/17 be noted.**

## **B SHARED LIVES UPDATE**

### **Report CS18071**

The Committee considered an overview of the Shared Lives Service.

The Shared Lives Service had been established in 2006 to support vulnerable adults to live within a family environment in receiving support. Service users were referred to the Shared Lives Service by the Community Disability Team and once successfully placed, service user's placements were monitored through two-monthly visits from the Shared Lives team and via an annual review by the Care Management team, as well as through the Bromley Quality Checkers Learning Disability Service Users Group. The Shared Lives scheme was registered with CQC and had a "Good" rating in all areas. The Shared Lives Service provided an alternative care option for service users within their own communities and realised significant cost savings of approximately £1.6M per annum, based on the current cohort of 31 users in comparison with alternate models of care such as Residential Care or Supported Living Schemes. The opportunities available to carers through the Shared Lives Service were promoted at community events and venues across the Borough and during the past year, four new carers had joined the Service which had offset four carers who had chosen to leave.

In discussion, Members generally agreed that the Shared Lives Service offered an excellent opportunity for vulnerable adults in Bromley and recommended the Portfolio Holder for Care Services consider how the initiative could be expanded to benefit more vulnerable adults. The Vice-Chairman agreed to undertake further work exploring how the Shared Lives Service might be further developed following the meeting. A Member was pleased to report the high standard of the matching process which ensured that vulnerable adults participating in the service were placed with the right family.

**RESOLVED that:**

- 1) The overview of the Shared Lives Service be noted; and,**
- 2) The Portfolio Holder for Care Services be recommended to consider how the Shared Lives Service could be expanded.**

**C EXPENDITURE ON CONSULTANTS 2016/17 AND 2017/18**

**Report CSD17139**

The Committee considered a report outlining the total expenditure of the Local Authority on consultants for 2016/17 and the first quarter of 2017/18 for the Care Services Portfolio.

At its meeting on 7<sup>th</sup> September 2017, the Executive and Resources PDS Committee considered a report on Local Authority expenditure on consultants across all Council departments for both revenue and capital budgets and requested that this expenditure be considered by the PDS Committees for each Portfolio. Within the Care Services Portfolio, which had responsibility for children's social care services until January 2017, revenue expenditure focused on the need for one-off specialist advice and to respond to insufficient in-house skills or resources had totalled £62,442 in 2016/17 with no revenue

expenditure in the first quarter of 2017/18. Capital expenditure on consultants totalled £38,861.77 in 2016/17 and £10,000 in the first quarter of 2017/18.

**RESOLVED that the expenditure on consultants relating to the Care Services Portfolio be noted.**

## **D CONTRACT REGISTER AND CONTRACTS DATABASE UPDATE PART 1 (PUBLIC) INFORMATION**

### **Report CS18083-1**

The Committee considered an extract from the Contracts Register as at 11<sup>th</sup> September 2017 which provided key information concerning contracts within the Care Services Portfolio with a total contract value greater than £50k. The report also gave an update on the Local Authority's new Contracts Database which had been developed to improve the Local Authority's contract management and corporate memory by creating a 'live' documentary system with all key contract information being accessible from one location.

There were 106 contracts within the Care Service Portfolio with a total contract value greater than £50k as at 11<sup>th</sup> September 2017, none of which were currently flagged as being of concern.

**RESOLVED that:**

- 1) The review of the £50k Contracts Register be noted; and,**
- 2) It be noted that the corresponding Part 2 (Exempt) Contracts Register (Report CS18083-2) contained additional and potentially commercially sensitive information in its commentary.**

### **55 QUESTIONS ON THE CARE SERVICES PDS INFORMATION BRIEFING**

The Care Services PDS Information Briefing comprised three reports:

- Early Intervention and Sustainment Pilot
- Adult Social Care Local Account 2016/17
- Risk Management: ECHS Departmental Risk Register

**RESOLVED that the Information Briefing be noted.**

### **56 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000**

**RESOLVED that the Press and public be excluded during consideration of the items of business listed below as it was likely in view of the nature of the business to be transacted or the nature of the proceedings that if**

**members of the Press and public were present there would be disclosure to them of exempt information.**

**57 EXEMPT MINUTES OF THE CARE SERVICES PDS  
COMMITTEE MEETING HELD ON 5TH SEPTEMBER 2017**

**RESOLVED that the exempt minutes of the Care Services PDS Committee meeting held on 5<sup>th</sup> September 2017 be agreed.**

**58 PRE-DECISION SCRUTINY OF PART 2 (EXEMPT) CARE  
SERVICES PORTFOLIO HOLDER REPORTS**

**A LEWIS HOUSE MANAGEMENT: CONTRACT AWARD VIA  
EXEMPTION TO COMPETITIVE TENDER PART 2 (EXEMPT)  
INFORMATION**

The Committee considered the report and supported the recommendations.

**59 PRE-DECISION SCRUTINY OF PART 2 (EXEMPT) EXECUTIVE  
REPORTS**

**A CONTRACT AWARD FOR NURSING CARE BEDS PART 2  
(EXEMPT) INFORMATION**

The Committee considered the report and supported the recommendations.

**60 PART 2 (EXEMPT) POLICY DEVELOPMENT AND OTHER  
ITEMS**

**A CONTRACT REGISTER AND CONTRACTS DATABASE  
UPDATE PART 2 (EXEMPT) INFORMATION**

The Committee considered the report and supported the recommendations.

**61 QUESTIONS ON THE CARE SERVICES PDS PART 2 (EXEMPT)  
INFORMATION BRIEFING**

The Committee considered the Part 2 (Exempt) information briefing.

The Meeting ended at 9.16 pm

Chairman